

SPEAKER INFORMATION AND FAQs

InterAct 2008 Speaker Contact:

Debbie Scrivner, Vice President of Marketing
Debbie@interactevents.net
571.229.6316

Where will presentations be given?

All presentations will be given at the Ronald Reagan International Trade Center in the Atrium Ballroom (1300 Pennsylvania Avenue NW). Details about your specific presentation were included in the Speaker Kit Welcome Letter.

When are presentations due?

Speaker presentations must be uploaded by **September 22, 2008**. They should be uploaded at <ftp://www.interact2008.com/>. A folder has been set up for each speaker.

Will speakers have a private area to prepare for their speeches?

Yes. Speakers will have two areas to prepare:

- Green Room – for preparation before their presentation.
- Speaker VIP Room – Speakers can use this room throughout the day at their leisure. Beverages and refreshments and internet access are available in this room. The room number will be provided when speakers check in at the conference.

Is audiovisual equipment available?

Yes. Speakers may request equipment through the on-line speaker registration process. Please provide as much detail as possible so we can guarantee the proper equipment is available to meet your needs.

Do speakers need to register?

Yes. All speakers need to register on-line at www.interact2008.com by **September 8, 2008**. Please be sure to use the speaker registration link under the speaker navigation bar, NOT the attendee registration.

What happens if my contact information changes?

Please notify Debbie Scrivner at Debbie@interactevents.net or 571.229.6316 with any changes.

What if I have to cancel or encounter a travel problem causing a delay in arrival?

Please notify Debbie Scrivner at Debbie@interactevents.net or 571.229.6316 with any changes.

Who setups up audiovisual equipment?

The event management company will set up all audiovisual equipment. The InterAct team will conduct a test for all presentation materials to make sure the appropriate a/v equipment is available.

How will audience questions/comments be collected?

Questions/comments will be collected two ways:

- Prior to the event through the web site
- Live from audience

Who moderates the question/comment with the audience?

The Master of Ceremony will moderate track Q&A sessions

The Panel Moderator will moderate panel Q&A sessions.

How do you get to the Ronald Reagan International Trade Center?

Detailed driving and metro directions are available on our event web site at

http://www.interact2008.com/about_directions.php

Is there a fee to park in the garage?

InterAct will validate parking for speakers. Please see Derek Wang or Tamela Beene in the VIP Speaker room for validation.